

Inspection Form

For *gSoba-Rigpa* Wellness Services

Section A (Checklist for the entire setup)

Name of the Hotel/Resort/Center:	
Place:	Inspection Date:
Status:	

Please mark a (√ or X) or else provide remarks		
General Inspection	√ / X	Remarks
Display of sign board		
Display of Technical Authorization certificate		
Display of Trade License		
Location and Environment		
Clean		
Calm & relaxing		
Reception Counter		
Dedicated Staff		
Well furnished waiting area		
Wash Rooms		
Separate for male and female		
Adequate water supply		
Adequate toiletries		
Clean		
Locker Room		
Separate for male & female		
Shower Room		
Separate for male & female		
Equipped with proper facility		
Changing Room		
For Staff		
For Client		
Therapy Room		
Male therapy room		
Female therapy room		
Services		
Types of services offered(<i>attach the list</i>)		
Choices of service offered(<i>attach the list</i>)		
Staff & Therapist		
Adequate number of trained		

therapist		
Adequate number of supportive staff		
Uniform		
Properly attired		
Well groomed		
Clean		
Linen		
Adequate supply		
Clean		
Appropriate		
Employees & Staff's facility		
Separate Staff room		
Staff toilets (separate male & female)		
Fist Aid		
Well stocked First Aid Cabinet		
Trained staff on First Aid		
Facilities for Disabled		
Sanitation and Hygiene		
Clean surrounding of the center		
Neat & tidy work place		
SOP for cleaning		
Waste storage & Disposal system		
Proper drainage system		

Corrective action(s) required:

Signature of the Inspector
(Name & Designation)

Signature of the Wellness Center's Representative
(Name & Designation)

Section B (Checklist for Specific Service)

Name of the Hotel/Center	
Name of Service	

Please mark a (√ or X) or else provide remarks

Specific Service	√ / X	Remarks
Dry Service		
Dry Service		
Jukpa (<i>Traditional Massage</i>)		
Numtshuk (<i>Heated Oil Compression</i>)		
Chinglum (<i>Herbal Compression</i>)		
Driduk (<i>Aromatherapy</i>)		
Wet Service		
Dhotso (<i>Hot Stones Bath</i>)		
Langlum (<i>Herbal Steam Bath</i>)		
Langduk (<i>Herbal Steam Application</i>)		
Chhulum (<i>Herbal Bath</i>)		
Herbal Bath		
electrical and water facilities		
bathing equipments		
changing and resting area		
Water proof wall		
Jukpa (Massage)		
Changing room with lockers for male and female		
Massage bed with comfortable mattress		
Massage oil		
Proper dress code for both the service provider and the client		
Proper bathroom facilities for male and female		
Towel and linen		
Other services		
gSorig Zheney & Luejong (<i>Meditation and Exercise</i>)		
Food and diet counseling.		
Stress Counseling and Management.		
Information Materials		
Brochures		
Leaf lets		
Record keeping for the services		
Proper record maintenance for each services		
Data sharing (bi-annual basis)		

Other remarks if any:

Signature of the Inspector
(Name & Designation)

Signature of the Wellness Center's Representative
(Name & Designation)